

DOCUMENT 009113 - ADDENDUM

1.1 PROJECT INFORMATION

- A. Project Name: HVAC Recapitalization at Olympic Peninsula Academy
- B. Owner: Sequim School District No. 323
- C. Owner Project Number: 2023-02-1006
- D. Architect: design2 Last, Inc.
- E. Architect Project Number: 2022-017
- F. Date of Addendum: October 20, 2023

1.2 NOTICE TO BIDDERS

- A. This Addendum is issued to all registered plan holders pursuant to **the Instructions to Bidders**. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. **Bid Alternate A (Addendum 1)**: Addendum 2 provides revised bidding forms to remove Attachment 8 and to include the Bid Alternate A listed in Addendum 1.
- C. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the revised Bid Form, as well as the Bid Alternate form, contained herein.
- D. The date for receipt of bids is **unchanged** by this Addendum, at same time and location.

1.3 ATTACHMENTS

- A. This Addendum includes the following attached Documents and Specification Sections:
 - 1. Revised Document 004100 – Bid Form.
 - 2. Revised Document 004100.02 – Bid Alternates Form.

END OF DOCUMENT 009113

DOCUMENT 004100 - BID FORM

BIDS WILL ONLY BE RECEIVED AT:

Owner:	Sequim School District 503 North Sequim Ave, Sequim, WA 98382
Bids Must Be Received By:	October 24 th at 2:00 PM
Owner's Representative:	Wenaha Group, Yue Chen, Project Manager

BID IS FOR THE PROJECT REFERENCED:

Project No.	2023-02-1006
Project Location:	400 N Second Ave, Sequim, WA 98382
Architect:	design2 LAST, Inc.

The undersigned Bidder acknowledges receipt of, and declares that it has examined and is fully familiar with, the Bidding Documents, the Project Manual, the Drawings, the Specifications, the Contract Documents, and the Addenda specified below.

The Bidder further declares that it has inspected the site and familiarized itself with local conditions that may affect the cost of the Work, the time for performance of the Work, and/or the difficulty thereof; that it has satisfied itself as to nature, location, character, quality, and quantity of the Work required by the Contract, including materials and equipment, and including the fact that the description of quantities of work and materials as included in the Bid is brief and is intended only to indicate the general nature of the work and to correlate said quantities with detailed requirements in the Contract Documents; that this Bid is made according to provisions and under terms of the Contract Documents, which are hereby made a part of this Bid; and that Bidder has carefully checked all of the words and figures that compose this Bid.

IN SUBMITTING THE BID, THE UNDERSIGNED AGREES:

1. To furnish all material, labor, tools, equipment, management, supervision, and utility and transportation services necessary to perform and complete, in a workmanlike manner, all of the Work required for construction of the Project in accordance with the Contract Documents and contained or referenced in the Bidding Documents. Bidder acknowledges that the Contract Documents consist of the Public Works Contract (Document 007200.01) and General Conditions (Document 007200.02); Supplemental Conditions; Drawings; Specifications; and Addenda.
2. The Base Bid reflected in Attachment 01 to this Bid Form, and the Alternatives reflected in Attachment 02 to this Bid Form, represent full compensation for satisfactory performance of all obligations under the Contract Documents.
3. Bidder has satisfied itself as to the character, quality, and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including all exploratory work done by Owner, as well as from the Drawings and Specifications made a part of the Contract Documents.

4. The Owner may continue to occupy parts of the site and may employ, under separate contracts, other contractors at or near the site concurrently with the Work of the Contract. As a result, the Bidder will have limited use of the premises for work, storage, access, parking, and equipment, and Bidder will be required to coordinate the use of the premises under the direction of the Owner. Further, adjoining areas may be conducting normal operations during the Work, and Bidder should anticipate pedestrian and traffic congestion, limited parking, and the requirement that the Work be coordinated with ongoing operations. Bidder acknowledges that its Bid is based upon a schedule and assumptions that incorporate these conditions, and upon a schedule that complies with schedule requirements set forth in the Contract Documents.
5. To hold its Bid open for sixty (60) consecutive calendar days from the date designated for opening of bids.
6. To accept the provisions of the Instructions to Bidders, including the disposition of Bid Security.
7. Within ten (10) days of award, to execute and deliver the Contract, to furnish the Performance Bond and Payment Bond in accordance with the requirements of the Contract Documents, to deliver the required certificates of insurance, and to perform the other obligations specified in the Contract Documents.
8. To commence the Work of the Contract upon receipt of a written Notice to Proceed and complete all such Work by the dates for Substantial Completion and Final Completion, respectively, specified in the Contract Documents.
9. The requirements of Chapter 39.12 RCW (“Prevailing Wages”) are included as a part of this Bid, and the undersigned agrees to comply with all of the provisions thereof.
10. The undersigned Bidder has enclosed the required Bid Security in the amount of five percent (5%) of the Base Bid in the form required by and otherwise in accordance with the Instructions to Bidders. The Bidder agrees to enter into the Contract with the Owner in the form provided, in a timely manner, and on the terms stated in its Bid and to furnish in a timely manner the Payment Bond and Performance Bond, certificates of insurance, Contractor’s Construction Schedule, and all other documents required by the Contract Documents. Bidder agrees that, should it fail or refuse to enter into the Contract or fail to furnish such documents, the amount of the Bid Security will be forfeited to the Owner as liquidated damages, not as a penalty. By submitting its Bid and Bid Security, the Bidder agrees that any forfeiture is a reasonable prediction at the time of Bid submittal of future damages to the Owner.
11. It satisfies the Bidder responsibility criteria listed in RCW 39.04.350(1).
12. Failure to timely complete and submit this Bid Form, Attachments 1-7, or the inclusion of false information in any aspect of its Bid, will render this Bid nonresponsive.
13. The Owner reserves the right to reject any or all bids and to waive informalities and irregularities.

BIDDER SUBMISSION INFORMATION

Bidder Information	
Legal Name of Bidder:	
Type of Entity (e.g., corporation, partnership, joint venture, or sole proprietor):	
Business Address:	
Business Phone No:	
Website (if applicable):	
Email:	
Washington State Contractor’s Registration No.: <i>NOTE: Failure to have required license at time of bid opening will result in rejection of the Bid.</i>	
Contractor’s License Expiration Date:	
Federal Tax Identification Number (TIN):	
Unified Business Identifier Number (UBI):	
Bidder’s Authorized Representative Information	
Name:	
Title:	
Phone No:	
Email:	
Bid Bonding Company Information	
Bonding Company Name:	
Bonding Company Address:	
Bonding Company Phone No:	
Bonding Agent Name:	
Bonding Agent Email:	

(Continued on next page)

ADDENDA ACKNOWLEDGEMENT

Bidder acknowledges receipt, review, and full consideration of those Addenda indicated below. *(If a given addendum number was not utilized, that row should be left blank.)*

Number:	Addendum Dated:	Bidder Authorized Representative Initials
Addendum #1	October 16, 2023	
Addendum #2	October 20, 2023	
Addendum #3		
Addendum #4		
Addendum #5		
Addendum #6		

ATTACHMENTS REQUIRED

Bidder has fully completed and included the following attachments to this Bid Form, which are required for the Bid to be considered responsive.

Number:	Description:	Bidder Authorized Representative Initials
Attachment 1	Bid Price Form	
Attachment 2	Bid Alternates Form	
Attachment 3	Insurance Binder	
Attachment 4	Bid Security	
Attachment 5	Non-Collusion Affidavit	
Attachment 6	Statement of Non-Segregated Facilities	
Attachment 7	Certification of Compliance with Wage Payment Statutes	
Attachment 8	Bidder Qualification Statement	

Dated: _____

Name of Authorized Representative

Signature of Authorized Representative

END OF BID FORM
(Complete and include Attachments 1-7)

DOCUMENT 004100.02 - BID ALTERNATES FORM
(Attachment 2 to Bid Form)

BID IS FOR THE PROJECT REFERENCED:

Project Name:	HVAC Recapitalization at Olympic Peninsula Academy
Project No.	2023-02-1006
Project Location:	400 North Second Avenue, Sequim, Washington 98382
Architect:	design2 LAST, Inc.

ALTERNATE BIDS

The following represents incremental differences to cost outlined in the Base Bid to incorporate alternates should they be accepted by the Owner. Amounts do not include state or local sales tax.

Alternate A – Three (3) Portables Bard Unit Replacements (Addendum 1)

Add / Deduct *(Please choose “Add” or “Deduct” by drawing a circle around the word)*

_____ Dollars
(amount in words)

\$ _____
(amount in numbers)

Alternate B

Add / Deduct *(Please choose “Add” or “Deduct” by drawing a circle around the word)*

_____ Dollars
(amount in words)

\$ _____
(amount in numbers)

Dated: _____

Name of Authorized Representative

Signature of Authorized Representative

- END OF ATTACHMENT 2 -